

Date:

To

Mr. / Mrs. / M/s. - \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Subject: ALLOTMENT LETTER**

Dear Sir/ Madam,

This has with reference to your application dated \_\_\_\_\_. In this connection, we are glad to inform you that you have been allotted an office no. / Commercial Space/ Plot no. /Apartment/floor\_\_\_\_\_ of size \_\_\_\_\_ of carpet area \_\_\_\_\_sqft. (approx.) along with common area including lift, stairs, circulation area etc. at level/floor\_\_\_\_\_ in our project called \_\_\_\_\_ situated \_\_\_\_\_ at \_\_\_\_\_ against a total consideration of Rs. \_\_\_\_\_ (\_\_\_\_\_).

All other terms and conditions are given in the agreement to sell.

Congratulations & thanking you,

Yours Faithfully,

For \_\_\_\_\_

Authorized Signatory

